



GOVERNMENT DEGREE COLLEGE

(Accredited with “C++” Grade by NAAC)

**JAMMALAMADUGU - 516 434,
Kadapa Dist., A.P.**

THE ANNUAL QUALITY ASSURANCE REPORT AQAR (2017-18)

Submitted
To

**National Assessment and Accreditation Council (NAAC)
Bangalore**

December, 2018

Internal Quality Assurance Cell (IQAC)
THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017-18

PART - A

1. Details of the Institution

1.1.	Name of the Institution	GOVERNMENT DEGREE COLLEGE
1.2.	Address Line 1	RAMIREDDIPALLI ROAD
	Address Line 2	NEAR MYLAVARAM NORTH CANAL
	City/Town	JAMMALAMADUGU
	State	ANDHRA PRADESH
	Pin Code	516 434
	Institution e-mail address	jammalmadugugdc.jkc@gmail.com
	Contact No.	9491222458
	Name of the Head of the Institution	Dr. K. VENKATARAMANA
	Tel. No. with STD Code:	08560-200065
	Mobile	9491222458
	Name of the IQAC Co-ordinator	Dr. C. Rammohana Reddy
	Mobile	9440084212
	IQAC e-mail address	Ramamohan.pdtr@gmail.com
1.3.	NAAC Track ID (For ex. MHCOGN 18879)	APCOGN 15380
1.4.	Website address	www.gdcjammalamadugu.ac.in
	Web-link of the AQAR	http://gdcjammalamadugu.ac.in/index.php?id=AQARs

1.5. Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year Accreditation of	Validity Period
1.	1 st Cycle	C++	-	Feb, 2006	5 Years
2.	2 nd Cycle			Due Feb, 2011	
3.	3 rd Cycle				

1.6. Date of Establishment of IQAC :

24-07-2006

1.7. AQAR for the year

2017-2018

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12.10.2011)

i. AQAR	2013-14	(DD/MM/YYYY)	31-12-2018
ii. AQAR	2014-15	(DD/MM/YYYY)	31-12-2018
iii. AQAR	2015-16	(DD/MM/YYYY)	31-12-2018
iv. AQAR	2016-17	(DD/MM/YYYY)	31-12-2018
v. AQAR		(DD/MM/YYYY)	

1.9. Institutional Status

University ☐ State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐
 TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐
 Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Sri Yogi Vemana University, Kadapa
Andhra Pradesh

1.12 Special status conferred by Central/State Government – UGC/CSIR/DBT/ICMR etc

Autonomy by State/Central Govt./University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG Programmes

-

Any other (Specify)

-

UGC- COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

00

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
Community representatives

01

2.7 No. of Employers/Industrialists

01

2.8 No. of other External Experts

00

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders No. Faculty
 Non-Teaching Staff Alumni Others
 2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. Of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC celebrated the World Students' Day (the birth anniversary of Dr.APJ Abdul Kalam) on 15.10.2017 to instil the confidence among the student community.
- Telugu Bhasha Dinotsavam on 29-08-2017.
- Free Medical Camp Blood Grouping Problems on 07-09-2017
- Road safety Awareness Programme on 08-09-2017
- Swacha Bharath Programme on 16-09-2017
- UNO Day organized by Department of Political Science on 24-10-2017
- World Science Day on 09-11-2017 to 10-11-2017
- 5th round of Janmabhoomi Maavooru Programme, 2018 on 02-01-2018
- Celebration of International Mother Tongue Day on 21-02-2018
- National Women's Day celebration on 07-03-2018
- NSS Special Camp at Gurappa Kona from 20-03-2018 to 26-03-2018.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

S.No	PLAN OF ACTION	ACHIEVEMENTS
1	Guest Lectures	Subject experts are invited and Guest Lectures were arranged to enrich subject knowledge of the students.
2	Student Seminars	Class room seminars were arranged to improve the presentation skills of the students and gathering subject information from various channels.
3	Unit Tests and Assignments	Unit tests and assignments were conducted by all the departments to assess the performance of the students and also as a preparation for semester exams.
4	Semester MID Examinations	Semester MID Exams were conducted to the Students for internal assessment of the students
5	NSS	➤ Vanam-Manam Programme conducted on 01-07-2017 ➤ ODF campaign by the students and staff in the nearby Shesha Reddy village ➤ NSS Special Camp was conducted with 15 students at Gurappa Kona 20-03-2018 to 26-03-2018. ➤ 5th round of Janmabhoomi Maavvooru Programme, 2018 on 02-01-2018
7	Library	➤ The General Knowledge Books and Books for various competitions were purchased and kept in the library for the preparation of APPSC, SSC, Bank Exams etc.,
8	Sports	➤ Our students participated in inter-collegiate and inter-university tournaments
9	Cultural programmes	➤ Our Students participated have won prizes in the various Elocution and Cultural programmes organized at the District Level.
10	District Resource Centre (DRC)	➤ Our students participated in various DRC Programmes conducted in the Govt. Degree Colleges in Kadapa Dist. ➤ Blood Grouping Camp is conducted in the college in the College on 09-12-2017 to all students. ➤ Our College DRC Unit conducted District meet on Solid Waste Management (PPT) on 09-02-2018.
11	Career and Guidance Cell	➤ Coaching for the Police Constable Examination was conducted during the period 20-07-2016 – 04-11-2016
12	Women Empowerment Cell	➤ International Women's Day is celebrated on 07-03-2018 ➤ Women students are enlightened about their privileges, Legal rights and about Domestic violence etc.

13	MANA TV	➤ The students were given the opportunity to watch MANA TV live and recorded programme in various subjects for better understanding of the subjects.
14	Consumer Club	➤ National Consumer Day was celebrated on 21-12-2017. ➤ A meeting was arranged by Consumer Club of the College to enlighten the Students about the rights of the Consumer.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

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CRITERION-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D.	-	-	-	-
P.G.				-
U.G.	09	-	02	-
P.G. Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	02	-	-	-
Others		-	-	-
Total	11	-	02	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

Details enclosed in Annexure – I

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option**/Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11
Trimester	-
Annual	-

* CBCS system has been introduced to all the universities of A.P at UG level from this Academic Year 2015-16 i.e. Semester system is introduced in our state from the Academic year 2015-2016 with the I Year U.G Batch.

1.3 Feedback from stakeholders*

Alumni ☐ - Parents ☐ - Employers ☐ - Students ☒

Mode of feedback :

Online ☐ - Manual ☒ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revised syllabus provided by Andhra Pradesh State Council for Higher Education (APSCHE) is adopted by the affiliating University i.e. S.V. University, Tirupati.

CBCS / Semester system has been introduced to all the universities of A.P at UG level from this academic year 2015-16.

BOS Members of various subjects of the affiliating university review the syllabus annually and the updated syllabus is communicated to the respective affiliating colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

CRITERION- II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

Total	Asst. Professors/ Lecturers	Associate Professors/ Readers	Professors/ Principal	Others
10	08	02	00	-

Details enclosed in Annexure – II

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year 2017-18

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	03	-	-	-	-	-	-	-	03

2.4 No. of Guest, and Temporary faculty

Guest Faculty- 00	Contract Faculty - 03
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Details enclosed in Annexure –III

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Workshop
Attended	-	04	-	-
Presented papers	-	04	-	-
Resource Persons	-	-	-	-

Details enclosed in Annexure – IV

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- White Marker boards in Place of Block Boards
- Use of LCD Projector for PPTs, Multimedia Presentations
- Use of YouTube as teaching tool.

2.7 Total No. of actual teaching days during this academic year

225 days

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy & online Multiple Choice Questions)

Examination and Evaluation reforms are to be followed as per instructions of the Affiliating University only from time to time.

2.9 No. of faculty members involved in curriculum restricting/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Number of faculty acted as members of Board of Studies - 01	curriculum and revision of syllabus	2017-18
01 faculty members as academic Advisers for Academic Audit		2017-18

BOS Members/Academic Advisers 2017-18

S.No	Name of the Faculty	BOS Member of the University/ Autonomous Colleges
1	Dr.C. Ramamohana Reddy Reader in Pol. Science	BOS Member Y.V. University, Kadapa
2	Dr.C. Ramamohana Reddy Reader in Pol. Science	Indian Pol. Science Association-Life Member
3	Sri G. Sivaiah, Conc. Lect. in Mathematics	A.P. Society for Mathematical Sciences- Life Member
Academic Advisers (2017-18)		
1	Dr C. Ramamohana Reddy, Reader in Pol. Science	Government Colleges/ Private Degree Colleges

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise distribution of pass percentage: March/April, 2018

Name of the Course	No. of students appeared for the exam	No. of students passed in the exam	Pass% 2017-18
B.A.	-	-	-
B.Com	09	09	100
B.Sc	09	06	66.66
Total	18	15	83.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Providing annual curriculum plan
2. Encourages Teaching Faculty to attend Orientation Programme and Refresher Course in their subjects.
3. Conducting Internal Assessment tests.
4. Arranging YouTube Lessons and PPTs
5. Arranging guest lectures by subject experts

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher Courses	01
UGC - Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	03
Staff training conducted by the University	-
Staff training conducted by other institutions	01
Summer/Winter schools, Workshops, etc.	-
Others	02

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filed during the year	Number of positions filled temporarily
Administrative Staff				
Senior Asst.	01	-	-	-
Typist	-	-	-	-
Store Keeper	-	-	-	-
Museum Keeper	-	-	-	-
Record Asst.	01	03	-	-
Attender	02	00		-
Technical Staff	-	-	-	-

CRITERION - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

- The IQAC encourages the faculty to pursue research activities by applying for UGC Minor/Major Research Projects.
- The IQAC motivate the staff members to apply for National/ State Level Seminars with funding agencies like UGC/ICSSR/DST.
- The IQAC provided the opportunity for the faculty to attend National/International/Workshop and also present and publish research papers.
- IQAC encourages and motivate the students to perform students' study project under the super vision faculty.
- IQAC motivates the student to participate in various cultural activities, sports and games at inter-collegiate, University, District Level and State Level.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	-	-
Non-Peer Review Journals	-	04	-
e-journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2018-20	UGC	-	-
Minor projects	2016-18	UGC	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published

(i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/ workshops organized by the Institution

Level	International	National	State	University	College
Number	01	05	-	-	-
Sponsoring Agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

Department	Linkage
English	Understanding with Department of English, Y.V.University, Kadapa
Telugu	Understanding with Department of Telugu, Y.V.University, Kadapa
Maths	Understanding with Department of Maths, Y.V.University, Kadapa Understanding with Department of Mathematics, GCM(A), Kadapa
Physics	Understanding with Department of Physics, Y.V. University, Kadapa.
Chemistry	Understanding with Dept. Of Chemistry, Y.V.University, Kadapa
Botany	Understanding with Dept. Of Botany, Y.V.University, Kadapa
Zoology	Understanding with Department of Zoology, Y.V.University, Kadapa.
Commerce	Understanding with Department of Commerce, Y.V.University,Kadapa
Political Science	Understanding with Department of Political Science, Y.V.University, Kadapa

3.15 Total budget for research for current year in lakhs:-

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students participated in NSS events:

University level 15 State level -

National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum	-	College forum	-	
NCC	-	NSS	5	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- Organized Health Check-up programme to the students on 22-08-2017 with the cooperation of M.L. Narayana Reddy Hospital, Jammalamadugu.
- **AIDS Awareness Rally** was conducted on 01-12-2017 in Jammalamadugu town on the occasion of World AIDS Day.
- **Endowment prizes** to meritorious students by the principal, faculty, alumni and public on the college day celebration.
- **Students welfare Fund** our staff members help the poor and deserved merit students in the form of paying the semester examination fee and distribution of note books and text books.

CRITERION - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	20.67	-	-	20.67
Class rooms	13	-	State	13
Laboratories	07	Nil	-	07
Seminar Halls	01	Nil	-	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year	-	-	-	-
Value of the equipment purchased during the year 2017-18 (Rs. In lakhs)	-	-	-	-
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

- The office is provided with computers to submit administrative information.
- Library automation is under processing

4.3 Library services: 2017-18

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	8872	598200	970	130000	9842	728200
Reference Books	83	25000	-	-	83	25000
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	04	5000	-	-	04	5000
e-journals	Nil	Nil	Nil	Nil	Nil	Nil
Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video (free)	37	4600	20	2530	57	7130
Others (specify)	N-list services through INFLIBNET are provided					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	11	01	-	-	-	02	05	-
Added	-	-	-	-	-	-	-	-
Total	11	01	-	-	-	02	05	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- UGC Network Resource Centre is being used for Internet access for students.

4.6 Amount spent on maintenance in lakhs:

i. ICT (Smart Boards)	-
ii. Campus Infrastructure and facilities	-
iii. Equipments	-
iv. Others	0.2
Total	0.2

CRITERION - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- In the beginning of the academic year an orientation programme is conducted for the newly joined students to impart awareness on the students support services such as JKC, DRC, RRC, YRC, WEC, NCC, NSS etc., available in the college and the eligible are encouraged to joined these services.
- Besides the above services, students are also enlightened with academic support services such as virtual Class Rooms, Digital Class Rooms, MANA TV Classes, MOOCs, etc.
- Due course of time students are encourage to make use of N-List services in inflibnet.(The fee for inflibnet has been paid .Waiting for authorisation)

5.2 Efforts made by the institution for tracking the programme.

The above programmes are monitored from time to time as per the scheduled by the respective programme coordinators, Vice- Principal & Principal.

5.3 (a) Total Number of students : 2017-18

UG	PG	Ph.D	Others
59	-	-	-

(b) No. of students outside the state

-

(c) No. of International students

-

Men

No	%
40	67.79

Women

No	%
19	32.21

Academic Year (UG & PG) 2017-18						
General OC	SC	ST	OBC	Minority	Physically Challenged	Total
08	08	02	38	02	01	59

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

- Special coaching for enhancing employable skills are given through JKC, TISS and APSSDC & Career Guidance Cell of the college.
- Students are also given Special coaching for PG entrance examinations such as M.Sc/M.Com/MA/M.C.A /MBA/B. Ed etc., by the respective Department.
- Special coaching for Police recruitment is given by department of Physical Education with Career Guidance Cell.

No. of students beneficiaries

06

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Under the Supervision of Student Counselling and Career Guidance Cell, the following programmes were conducted.

- A quiz programme was conducted on occasion of UNO Day celebration on 24-10-2017
- Campus selection through the JKC and students placed : 04
- Students counselling is conducted through ward system by respective class teacher

No. of students benefitted

06

5.7 Details of campus placement

- The details of campus placements in the institutions during the academic year 2017-18 is as follows.
- TVS Services Pvt Ltd. :01
- VR Enter Prizes mobile company :01
- Shreja Mahila Milk Dairy: 01
- Sreeram Chits Pvt Ltd : 01
- **Dr. M.V.Sulochana, Lecturer in English,** Coordinated the event.

5.8 Details of gender sensitization programmes

Women Empowerment Cell sensitised the women regarding hygienic conditions.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level

-

National level

-

International level

-

Sports & Games: Volleyball, Kabaddi, Cricket, Chess and Athletics

Cultural Events:

State/University level

-

National level

-

International level

-

5.9.2 No. of medals/awards won by students in Sports, Games and other events.

Sports: State/University level

-

National level

-

International level

-

Cultural: State/University level

-

National level

-

International level

-

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	-	-
Financial support from government	885	38,22,962
Financial support from other sources Endowment and Proficiency prizes	50	20000
Number of students who received International/National recognitions	-	-

Financial Support from Institution:	NIL
Financial Support from Govt.:	So far
SC Students received	Rs. 1700649
ST Students received	Rs. 171561
EBC Students Received	Rs. 178989
MW Students Received	Rs. 32770
BC Students received	Rs. 1738993

TOTAL Students **Rs.38,22,962/-**

Endowment prizes to meritorious students by the principal, faculty, retired faculty and local philanthropist.

5.11 Student organised/initiatives

Fairs	State/University level	-	National level	-	International level	-
Exhibition:	State/University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students: 06

Social Initiatives undertaken by the Students:

- NSS College Unit:**
- 1.Yoga Day awareness programme
 2. NSS Day Celebration
 3. Campus cleaning
 4. Voter Enrolment Programme
 5. Tree Plantation (Vanam-Manam)
 6. NMD Programme

5.13 Major grievances of students (if any) redressed: **Yes**

Month	Grievance	Whether redressed/not
Feb, 2017	Repairs and proper water supply to Toilets	Redressed
July, 2017	Repair of desks, fans and switch boards in class rooms	Redressed
Aug, 2017	RO system for drinking water	Redressed
Nov, 2017	Renovation of Toilets	Redressed

CRITERION - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The Govt. Degree College, Jammalamadugu has a vision to make all-round development of the students in the area of quality education, ethical values, value-added knowledge with global standards to the backward and down-trodden sections at affordable costs.

Mission

- To identify, institutionalize and implement some of the “Best Practices” in vogue in the top NAAC assessed institutions.
- To equip the students with global skills so as to make them to meet the demands of the society.
- To inculcate human values among the students.
- To train the stakeholders in restructured curriculum to strengthen job opportunities.
- To start job-oriented certificate / diploma courses besides conventional courses to instill self-confidence in the students.

6.2 Does the Institution has a management Information System

No.

6.3 Quality improvement strategies adopted by the institution for each of the following.

6.3.1 Curriculum Development

- The affiliating university formulates, review and revises syllabus for each course UG & PG through respective BOS.
- Revised Semester Pattern under C.B.C.S is implemented from the 2015- 16.

6.3.2 Teaching and Learning

- Faculty are encouraged to make use of ICT enabled teaching the class rooms.
- Faculty are also encouraged to make use of the digital infrastructure (one virtual Class room and 02 LCD Projectors) available in the college
- The learning abilities of students are evaluated through assignments, internal examinations, Class room seminars, Students Study projects etc.,
- The academically backward/ backlog students are Identified by the above said procedure and are given Remedial coaching.
- At the end of each semester students' feedback on teachers, on curriculum by alumni feedback, Parents feedback taken and analysed for quality sustenance.
- Faculty are encouraged to participate for Orientation Courses and Refresher Courses in the respective subjects to update their knowledge.

6.3.4 Research and Development

- Faculty are encouraged to do Minor/Major Research Projects and to publish research papers.
- Faculty are encouraged and provide the opportunity to participate in conferences, Seminars to update their research skills/ knowledge.
- Students are advised to take up student study projects under the supervision of faculty members

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

Reading Room : 01

Journals :04

Books :9842

Reference Book :83

ICT infrastructure

1. Virtual Class Room 01

2. Digital Class Room : -

3. LCD Projectors : 02

Physical infrastructure

1. Class rooms : 13

2. Play ground :01

3. Gymnasium :01

4. Seminar Hall :01

5. Wash rooms : 02

6.3.6 Human Resource Management

In Higher Education Institution, the Principal is the Manager of Human resources available. The Principal manage human resources as per the exiting service rules, workload and requirement.

6.3.7 Faculty and Staff recruitment

1. Recruitment of faculty is done by Commissioner of Collegiate Education through A.P. Public Service Commission.
2. Non-teaching staff are recruited by Regional Joint Director of Higher Education, Kadapa.

6.3.8 Industry Interaction/Collaboration

- Organized Industry-Institution interaction in association with Lakshmi Steel sheets Pvt.Ltd, on 18-07-2017 by the department of Physics

6.3.9 Admission of Students

Admissions of students into the Institution are made on the basis of Merit and SC, ST, BC and women reservations.

6.4 Welfare schemes for

Teaching	Medical reimbursement/ EHS by State Government.
Non - Teaching	Medical reimbursement/health cards & festival advance by State Government.
Students	Social welfare scholarships, Endowment prizes.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

✓

Yes

☐

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Guidance Cell(CCE)	Yes	IQAC
Administrative	Yes	Regional Joint Director	Yes	Internal Audit Committee

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes	Yes	☒	No	☐
For PG Programmes	Yes	☐	No	☐

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- Online system is introduced for submitting of examination application, payment of fees and declaration of results.
- Examinations Hall tickets and results can be downloaded even through mobile app of the individual students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

The Commissioner of Collegiate Education chooses certain affiliated colleges in each District of Andhra Pradesh and advises to go for autonomy. The Selected Colleges prepare proposals and submits them to the U.G.C through the Commissioner.

6.11 Activities and support from the Alumni Association

- Alumni actively participate in the development activities of the institution.
- Conducted regular review meetings with the students and the alumni.
- Feed back is obtained when they visit the institution and during the alumni association meeting.

6.12 Activities and support from the Parent -Teacher Association

- Parent Teacher Association Meeting was held at the beginning of the year and discussed the Welfare Measures and facilities available to the students.
- Parents supported well in all the development activities.
- The feedback is also taken from the parents.

6.13 Development programmes for support staff

Training, Orientation Programmes, were organized for support staff for online submission of Salaries of the Staff of the Institution by the department of computer applications and commerce.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Eco Club, NSS wing contributed to maintain Environmental balance in the campus.
- NSS wings insisted on to use paper cups and cloth bags in the college premises by avoiding plastic cups and bags.
- Department of Botany developed garden and maintained greenery in the college premises.

CRITERION - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Endowment prizes** to meritorious students by the principal, faculty, alumni and public.
- **Students welfare Fund** our staff members help the Poor and deserved merit students in the form of fee paid for semester examinations, note books distribution and distributing the text books .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No	Plan of Action at beginning of the year	Action Taken in 2017-18
1	Renovation of the computer Laboratory	HDs, ROMs and other peripherals were provided at the cost of Rs. 25000/-

2	Electrical Power distribution of the college.	Power distribution has done at the cost of Rs.15000/-
3	Electrification of the Class Rooms	Electrification of the class rooms were done at the rate of Rs. 20000/-
4	Procure iron made tables for arrangement of computers	Procured tables at the cost of Rs.16000/-
5	To take up automation of Library	Automation of Library is under process
6	To Start Certificate Course on Reading Skills by department of English	A certificate course on Reading Skills by department of English is conducted
7	To prepare AQAR for the year 2017-18 and to submit the same to NAAC	AQAR for the year 2017-18 was prepared and will be sent to NAAC shortly in the month of Dec, 2018.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Endowment prizes Sponsored by faculty, alumni and Public.
- **Students welfare Fund** our staff members help the Poor and deserved merit students in the form of fee paid for semester examinations, note books distribution and distributing the text books .

* Details enclosed in annexure X

7.4 Contribution to environmental awareness/protection

- Conducted elocution and essay writing competitions to bring environmental awareness among students.
- A Botanical Garden is maintained in the premises.
- Explained the students about the hazardous effects of plastic and convinced them to use paper cups instead of plastic cups.
- Vanam –Manam programme (Tree Plantation) conducted by NSS on 01-07-2017

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add.
(for **example SWOC Analysis**)

SWOC Analysis

Strengths

- The restructured courses like B.Sc Computer Science and B.Com Computer Applications are available to the students which are useful to get better Job opportunities.
- Inter-disciplinary curricular sharing arrangement is observed in the college. JKC, Career Guidance Cells which offer counselling and guidance regarding possibilities for employment and higher education.
- DRC and NSS wings of the college, provides the platform to extend Social service to the public.
- The Teaching staff are encouraged to pursue M.Phil, Ph.D, while in-service and to do Major and Minor Research Projects.
- The students are also encouraged to take up study projects.
- Sufficient land is available with an extent of 6.89 acres for expansion of infrastructure in future
- IQAC works towards quality sustenance.
- To encourage sportsman, college has spacious play ground for practising games and sports.

Opportunities

- Fee - reimbursement facility and post- metric scholarship facility are extended to all the eligible students of the college.
- UGC sponsored remedial coaching is offered to the academically backward Students
- Strengthening of JKC, Career Guidance and Counseling Cell enlighten the students about various opportunities available to them in the job market and in the field of higher education.
- Fully furnished science labs and computer labs, are connected with broad band Services
- Adopting ICT mode in teaching like power point presentation and YouTube lessons.
- Field trips, study tours and interaction with experts in various fields

Weaknesses and Challenges

- The major drawback for the students is that most of the meritorious students opt to join the professional courses like Engineering, Medicine and D.Ed. Those who fail to get admissions in the above courses, opt to join our institute as a last resort.
- As most of the students earn while they learn and support the family while studying. Consequently, their levels of concentration on studies are low. Attendance Percentage is moderate

8. Plans of institution for next year 2018-19

- To establish bio-metric system for staff and students for proper monitoring of attendance to be linked for the sanction of scholarship to the students.
- To encourage the faculty to send proposals to UGC/SERO, Hyderabad for Minor/Major Research Projects.
- To encourage the faculty to send proposals to the UGC/SERO and other funding agencies to conduct State/ National Level workshops/ Seminars.
- To celebrate National /State Level important days.
- To initiate Swatch Bharath programme through NSS unit of the College.
- To start new certificate course in English.
- To conduct skill oriented training class to students leading to job opportunities through TISS under JKC.
- To prepare the Annual Quality Assurance Report (AQAR) for the year 2017-18 so as to Submit the same to NAAC with in time.



YOGI VEMANA UNIVERSITY: KADAPA
ACADEMIC SCHEDULE FOR 2017-18

(For B.A./B.Com / B.Sc/BBM/BCA/BHM Degree Course and Oriental Courses)
1, 2, 3 & 4 Semesters) Academic year 2017-18 under Semester Pattern)

S. No.	PARTICULARS	DATE	DAY
I, III, V-SEMESTERS			
1	Re-opening of the College after summer vacation and commencement of III rd & V th semester Classes	15-06-2017	Thursday
2	Commencement of Classes for I st semester	26-06-2017	Monday
3	Last date for admission into I st semester of Degree Courses without LATE FEE	10-07-2017	Monday
4	Last date to pay prescribed fee for Extra Seats (by the college) (Not exceeding 20% of sanctioned intake)	12-07-2017	Wednesday
5	Last date for admission into I st semester of Degree Course with LATE FEE	20-07-2017	Thursday
6	Commencement of 1 st internal exams for I st , III rd & V th semesters	09-08-2017	Wednesday
7	Last date for submission of Application for Combination of Attendance	19-08-2017	Saturday
8	Dasara Holidays	25-09-2017 to 30-09-2017	Monday to Saturday
9	Submission of Return of Matriculates	15-09-2017	Friday
10	Last Instruction Day for I st , III rd & V th semesters	03-10-2017	Tuesday
11	Commencement of 2 nd internal exams for I st , III rd & V th semesters	04-10-2017	Wednesday
12	Exam notification and last date for payment of fee for I st , III rd & V th semesters	19-09-2017 & 10-10-2017	Tuesday & Tuesday
13	Commencement of Practical examinations for I st , III rd & V th semesters	16-10-2017	Monday
14	Commencement of End Semester examinations for I st , III rd & V th semesters	25-10-2017 to 20-11-2017	Wednesday to Monday
II, IV, VI-SEMESTERS			
15	Commencement of Classes for II nd , IV th & VI th semesters	23-11-2017	Thursday
16	Sankranthi Holidays	12-01-2018 to 17-01-2018	Friday to Wednesday
17	Commencement of 1 st internal examinations for II nd , IV th & VI th semesters	18-01-2018	Thursday
18	Exam notification and last date for payment of fee for II nd , IV th & VI th semesters & Supplementary exams for annual pattern	09-02-2018 to 28-02-2018	Friday to Wednesday
19	Last Instruction Day for II nd , IV th & VI th semesters	28-02-2018	Wednesday
20	Commencement of 2 nd internal examinations for II nd , IV th & VI th semesters	01-03-2018	Thursday
21	Commencement of Practical Examinations for II nd , IV th & VI th semester and Supplementary candidates of annual pattern	10-03-2018	Saturday

22	Commencement of End Semester examinations for II nd , IV th & VI th semester and Theory Examinations for Supplementary candidates of annual pattern	20-03-2018	Tuesday
23	Last working day of the Academic Year 2017-18	13-04-2018	Friday
24	Re-opening of the College after summer vacation for the Academic Year 2018-19	04-06-2018	Monday

Annexure - I

Criterion - I

1.1 Details of about Academic programmes (2017-2018)

Govt. Degree College, Jammalamadugu

S.No	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned / approved student strength
1	Under – Graduate	B.Sc				
		MPC –TM	3 Year	Inter (+2)	TM	60
		MPCs-EM	3 Year	Inter (+2)	EM	50
		BZC-TM	3 Year	Inter (+2)	TM	45
		B.A				
		HEP-TM	3 Year	Inter (+2)	TM	60
		B.Com				
		General (TM)	3 Year	Inter (+2)	TM	60
		Comp. App (EM)	3 Year	Inter (+2)	EM	50
3	Certificate Courses	English Chemistry Commerce	-	-	-	-
Total No. of Programmes		19				

Annexure - II
Criterion - II
2.1 Permanent faculty details (2017-2018)
Govt. Degree College, Jammalamadugu

S.No	Subject & Department	Name of the Lecturer
1	Principal	Dr. K. Venkata Ramana
2	English	Dr. M.V. Sulochana
3	Telugu	-
4	Hindi	Dr. Ramesh Yadav
6	Chemistry	Sri. D. Ganesh
7	Botany	Dr. D. Muniswamy
10	History	-
12	Political Science	Dr. C. Ramamohana Reddy
13	Commerce	Sri. B. Obula Subba Reddy
14		Sri D. Muralidhar
15	Library	No Post
16	Physical Director	Sri. C. Pulla Reddy

Annexure – III
Criterion – II
2.4 Contract/ Guest Faculty details (2017-2018)
Govt. Degree College, Jammalamadugu

S.No	Name of the Department	Name of the Contract Faculty
1	Maths	Sri. G. Sivaiah
2	Physics	Sri. C. Balasubramanyam
3	Zoology	Sri K. Sreenivasulu
4	Economics	Sri. M. Sudheer Reddy

Annexure - VI
Criterion - II
2.14 Details of Administrative and Technical Staff
Govt. Degree College, Jammalamadugu

S.No	Name of the Employee	Designation
1	Sri M. Murali	Senior Asst
2	-	Typist
3	Smt. P. Lakshmi Devi	Record - Asst
4	-	Record - Asst
5	-	Record - Asst
6	-	Record - Asst
7	Sri A. Bharath Babu	Office Subordinate
8	Sri K. Naga Varun	Office Subordinate
9	-	Sweeper
10	-	Sweeper
11	Smt. K. Shashi Devi	Scavenger
12	-	Night Watchman

Annexure - X
Criterion – VII
7.3 Give two Best Practices of the institution
Govt. Degree College, JAMMALAMADUGU

PART- B

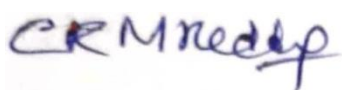
7.3 Give two Best Practices of the institution

i. Endowment Prizes

The endowment prizes are instituted by our college. The chief objective of the noble practice is to identify and honor the talented students in the field of academic, literary, cultural, and sports activities on the eve of College Anniversary to create inspiration and competition among the student community. This practice motivated students to achieve laurels at District and State level competitions. The endowment prizes are being sponsored by the principal, faculty, Retired Principals and local philanthropists.

ii. Students welfare fund (SWF)

Students welfare Fund Collected by our students to help the Poor and deserved merit students. The concept of Social Welfare Fund is to inculcate the spirit of helping the financially poor and meritorious students.



Dr. C. Ramamohana Reddy

IQAC Co-ordinator
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Kadapa Dist. A.P

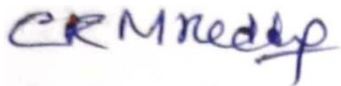


Part C:

Explain the plans of the institution for the next year

Plan of action 2018-19

- To provide internet facility to all the students by introducing Wifi in the campus
- To encourage the faculty members to send proposals for MRP to different funding agencies.
- To send proposals to organize National / State Level Seminars/ Conferences/Workshops etc.,
- To complete the automation of Library.
- To prepare and participate NIRF 2018-2019.
- To design the college dynamic website .
- To prepare AQAR for the year 2017-18 and to submit the same to NAAC.
- To prepare for IIInd cycle of reaccreditation by NAAC.



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